

## **FIACLE Guidelines:**

1. A Member who wishes to become a Fellow of the Association shall submit to the IACLE Secretariat an Application for Fellow of IACLE (FIACLE).
2. All applications shall be reviewed by the Executive Committee, or their designate(s), who shall make a recommendation concerning the application to the Executive Board for approval.
3. The Executive Board shall not admit to Fellow status any member who in the opinion of the Board does not meet all the conditions for Fellow status. In the event of the Board declining to admit a member to Fellow status, the Board shall not be bound to give any reason for its refusal.
4. Fellows shall be issued with a certificate stating "Fellow of IACLE" and shall be entitled to use the designation 'FIACLE' on letterhead and business cards, providing that the Fellow is a recognised and current Fellow and a current IACLE member in good standing.
5. Any Fellow who is found to have made a false declaration shall immediately forfeit the rights and privileges of Fellow status and the use of the title, FIACLE.
6. The Executive may recommend revocation of Fellow status to the Executive Board of any member who is found not to meet the conditions of Fellow status.
7. Whenever a meeting of the Executive Board is called to approve revocation of a Fellow status, the Fellow concerned shall be notified of the intention of the Executive to act. Such a person shall be given the opportunity to make a written submission to the Executive.
8. A decision against an applicant for Fellow of IACLE status may be appealed to a special subcommittee (the Appeals Subcommittee) set up for that purpose.
9. On receipt of such a request the Secretariat shall thereupon call a meeting of the Appeals Subcommittee which shall consider the written submission of the member who has been denied Fellow status and shall decide by secret ballot conducted at the meeting whether or not the member shall be interviewed, admitted or restored to Fellow status and such decision shall be binding and conclusive and without any further appeal.
10. If for any reason IACLE membership or FIACLE status has expired or been discontinued, the member will be required to re-apply for FIACLE status, or submit an appeal to the Executive Board for consideration.
11. A Fellow in good standing who has retired and for that reason is no longer a registered member of IACLE or has completed 15 years as a Fellow may continue to be a Fellow and exercise all the rights and privileges of Fellow status without the need for continued membership status or review.
12. Each year when renewing membership and paying annual dues, the FIACLE must indicate if they wish to renew their FIACLE status. Either regular activity reports such as monthly or annually using the "Declaration of Participation" report which must be submitted for the renewal to be approved.