

## **Fellow of IACLE (FIACLE) Program Guidelines:**

1. A Member who wishes to become a Fellow of the Association shall submit to the IACLE Secretariat/local IACLE office a FIACLE Application for Fellow of IACLE (FIACLE).
2. All applications shall be reviewed by the Executive Committee, or their designate(s), who shall make a recommendation concerning the application to the Executive Board for approval.
3. The Executive Board shall not admit to Fellow status any member who in the opinion of the Board does not meet all the conditions for Fellow status. In the event of the Board declining to admit a member to Fellow status, the Board shall not be bound to give any reason for its refusal.
4. Fellows shall be issued with a certificate stating "Fellow of IACLE" and shall be entitled to use the designation 'FIACLE' on letterhead and business cards, providing that the Fellow is a recognized and current Fellow and a current IACLE member in good standing.
5. Any Fellow who is found to have made a false declaration shall immediately forfeit the rights and privileges of Fellow status and the use of the title 'FIACLE'.
6. The Executive may recommend revocation of Fellow status to the Executive Board of any member who is found not to meet the conditions of Fellow status.
7. Whenever a meeting of the Executive Board is called to approve revocation of a Fellow status, the Fellow concerned shall be notified of the intention of the Executive to act. Such a person shall be given the opportunity to make a written submission to the Executive.
8. A decision against an applicant for Fellow of IACLE status may be appealed to a special subcommittee (the Appeals Subcommittee) set up for that purpose.
9. On receipt of such a request the Secretariat shall thereupon call a meeting of the Appeals Subcommittee which shall consider the written submission of the member who has been denied Fellow status and shall decide by secret ballot conducted at the meeting whether or not the member shall be interviewed, admitted or restored to Fellow status and such decision shall be binding and conclusive and without any further appeal.
10. Members who have achieved Fellow of IACLE (FIACLE) status but whose membership has expired for three years or more, lose their FIACLE status. FIACLE status cannot be renewed just by renewing IACLE membership, nor can they use the suffix FIACLE. The member is required to successfully complete the Fellowship Exam again and on approval can become a FIACLE again.
11. A Fellow in good standing who has completed 15 years as a Fellow is eligible by invitation from IACLE as a Lifetime FIACLE as long as they remain an active member and meet the terms and conditions of the FIACLE program.
12. A Fellow in good standing who has completed 15 years as a Fellow and has retired and been awarded Honorary Member status may continue to be a Fellow and exercise all the rights and privileges of Fellow status without the need for continued membership status or review.
13. When renewing membership and paying annual dues, the FIACLE must check their FIACLE status on the FIACLE directory and renew accordingly. FIACLE renewal is required every three years via the online "Declaration of Participation" survey. Submission of resource(s) produced by the FIACLE is requested for contribution towards the Member Contributed Resources Library accessed via the member login of IACLE's website. Resources are to be submitted to IACLE along with a short biography and list of affiliates.